

MLC/IHA Position Vacancy Announcement

Civilian Human Resources Office
Marine Corps Installations Pacific-MCB Camp Butler
U.S. Marine Corps

MLC/IHA 求人募集 海兵隊 民間人人事部

ATTENTION

コロナ感染予防の為、海兵隊MLC/IHA 求人募集に応募される方は、**履歴書をメールにて提出**して頂く様ご協力をお願いいたします。

履歴書 : MCIPAC/CHRO/MLC-IHA 12300/2(Rev 4/14) & Questionnaire

求人案内、履歴書は下記リンク参照

<https://www.mcipac.marines.mil/Staff-and-Sections/Principal-Staff/Civilian-Human-Resources-Office/JN/JN-Staffing/>

提出先 : mcipac_chro_jn_empl@usmc.mil

- 履歴書 (MCIPAC/CHRO/MLC-IHA 12300/2(Rev 4/14)& Questionnaire) に添付する資格書類は、求人募集にて要求されているもののみ提出下さい。(求人募集に明記してあります)。
- 直接履歴書を投函される方は、キャンプフォスターBuilding 495 に設置されている履歴書投函箱で受付しております。(Kadena CPO 及び Navy HRO への投函は一時停止しております)。
- 応募を希望する従業員は締切日の 16 : 30 までに人事部日本人雇用係 (メールによる応募も同様) に提出して下さい。不備のある書類は受け付けられません。
- 書類選考の上、被面接者のみにご連絡致します。提出された応募書類の返却はいたしません。
- お問い合わせは日本人雇用係 (645-3370/098-970-3370) 又はメール mcipac_chro_jn_empl@usmc.mil でご連絡下さい。

During the global coronavirus pandemic, we are encouraging applicants to submit application package(s) through email. Hard copy application package(s) are only accepted at drop box located at Camp Foster, Bldg#495. KAB CPO and Navy HRO drop box are closed until further notice.

Application: **MCIPAC/CHRO/MLC-IHA 12300/2(Rev 4/14) & Questionnaire**

MLC/IHA Announcements, application form are available at below link

<https://www.mcipac.marines.mil/Staff-and-Sections/Principal-Staff/Civilian-Human-Resources-Office/JN/JN-Staffing/>

Submit to: **mcipac_chro_jn_empl@usmc.mil**

- Submit ONLY applicable documents listed in the announcement along with your application.
- Submit your application package (hard copy) in drop box located at Camp Foster, Bldg #495. (KAB CPO and Navy HRO drop box are closed until further notice)
- Application with required documents must be submitted to JN Employment Unit, CHRO no-later-than 16:30 of the announcement closing date for either hard copy or email. Incomplete applications and application packages missing required document will not be processed.
- Applications are subject to screening prior to referrals and only individual selected for interview will be contacted. Your application package will not be returned once submitted.
- For more information: JN Employment unit, phone: 645-3370/098-970-3370 or email to: mcipac_chro_jn_empl@usmc.mil

Date: 13 Oct 20

Announcement No. 84-20		
PWO #: 115	Position title: Sewage Disposal Plant Operator, F/A, #2260 BWT-2, Grade-6, LPL-Pre-1	
MLC F/T Permanent	Number of position(s): 1	Location: Camp Courtney
Organization: G-F, FAC MAINT BR, M&R, Courtney Sewage Plant		
Area of consideration 募集範囲: Okinawa Wide (MLC/IHAs employed in Okinawa) 沖縄県内にて雇用されている全 MLC/IHA 従業員		Closing date: (提出期限) 20 Oct 20
<p>Summary of duties: Receives daily work assignments in the form of work priority and deadlines. Assigns tasks to each workman to coincide with priority and deadlines. Insures the workers have the proper equipment, tools and tools and material to accomplish work assignments. Checks subordinates work during the progress and upon completion. Assures the workers have and use necessary safety equipment and safety and good housekeeping rules are followed. Contacts the work requester inspecting and identifying work requested. Reports to supervisor status and progress of work and any causes of work delays. Insures that tool inventories are properly maintained. Keeps repair and maintenance records. When not exercising leader responsibilities as indicated, performs a full range of Sewage Disposal plant operator jobs. Drives a government vehicle and performs operator maintenance.</p>		
<p>Qualification Requirements 資格条件</p> <ol style="list-style-type: none"> 1. Possess Johkaso Operator license via Japan Education Center Environmental Sanitation (JECES) is preferred. JECES (日本環境整備教育センター) 実施の浄化槽管理士を保持している方が望ましい。 2. Basic understanding of verbal & written instruction in English 簡単な英会話や英文仕様書を理解できる事。 3. Experience with working in Waste Water Treatment systems, Water Systems, pumps and/or pools. 廃水処理システム等水システム、ポンプ、プール等での水質管理の職務経験がある事。 4. Experience in leading and guiding 4 or more employees is preferred. 4人以上の人を監督した経験がある方が望ましい。 5. Must have a Driver's license. (Manual & Automatic) and able to obtain GOV license. 普通運転免許 (マニュアル&オートマチック) を保持し、軍車両免許も取得できる事。 6. Computer skills with email and office products; ability to learn unit's tracking system. Eメールや他のソフトウェアが使える事、職場独自のシステムを学べる力がある事。 <p>* Estimated Effective date (採用予定日) : 1 Jan 2021</p>		
Work Schedule: (Mon-Fri): 0730-1630		
<p>Required documents/提出書類 :</p> <ol style="list-style-type: none"> 1. MCIPAC/CHRO/MLC-IHA 12300/2(Rev 4/14) & Questionnaire: 履歴書&質問票 2. Copy of the GOJ Driver's license.運転免許証のコピー <p>注 : 以上の資格証のみを提出してください</p>		

LANGUAGE PROFICIENCY LEVEL (LPL)

語学能力級

職務で必用とされる LPL レベルは下記をご覧ください。

Please see the below for the English Language Proficiency Level (LPL) required of the position:

LPL	TOEIC	ALCPT	TOEFL (PBT) Paper Based Test	TOEFL (CBT) Computer Based Test	TOEFL (iBT) Internet Based Test	CASEC	EIKEN 英検
4 – Exceptional 特段の能力を要する	860 ~ 990	NA	600 ~	250 ~	100 ~	NA	1st
3 – Fluent 流ちょうな能力を要する	730 ~ 859	90 ~100	550 ~ 599	210 ~ 249	80 ~ 99	870 ~	Pre-1st
2 – Average 平均的能力を要する	550 ~ 729	75 ~ 89	460 ~ 549	140 ~ 209	50 ~ 79	560 ~ 869	2nd
1 – Elementary 初歩的な能力を要する	400 ~ 549	65 ~ 74	430 ~ 459	120 ~ 139	40 ~ 49	475 ~ 559	Pre-2nd
Pre-1 – Minimal 最小限の能力を要する	350 ~ 399	40 ~ 64	NA	NA	NA	NA	3rd
0 – No language proficiency 語学能力を要さない							

2016年2月8日以前より継続雇用されている MLC/IHA 従業員で、2016年2月8日以前に発行された EPT (English Proficiency Tests) 試験結果をお持ちの方は、その試験結果の語学級レベルが現 LPL レベルとして考慮されます。

For current MLC/IHA employees who have been continuously employed since before 8 February 2016 and possess EPT test (English Proficiency Tests) result dated prior to 8 February 2016, the attained level will be “grandfathered” and honored as the employee’s current LPL.