

## CHRO TRAINING ANNOUNCEMENT: FEDERAL INTERNAL COACH TRAINING PROGRAM (FICTP) 2019

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TARGET AUDIENCE: ALL USMC Appropriated Fund Employees (GS/WS/WG)

### PROGRAM DESCRIPTION:

OPM and the Federal Chief Learning Officers Council (F-CLOC) are pleased to launch the 2019 Federal Internal Coach Training Program, scheduled June 4, 2019 through November 22, 2019, in the Washington, DC metro area. This "award winning" no-cost coach training is developed and delivered by certified Internal Federal Coaches (Federal Coach Network) across the Government. There is no cost to the agency other than the participant's regular salary or travel costs.

### REQUIREMENTS:

1. Attend 12 full days of in-person training:  
Segment I through III: June 4-7, August 27-30 and November 19-22, 2019
2. Coach 4 individuals for a minimum of 6 hours each
3. Participate in one (1) virtual training session per month
4. Participate in two (2) mentor coaching sessions for 90 minutes each per month
5. Receive at least 6 hours of coaching
6. Complete at least five (5) observed coaching sessions; three (3) will be recorded
7. Write a Reflection Paper of learning and observations
8. Complete all other course requirements

### FUNDING:

The selectee's organization will be responsible for all program related TAD expenses (travel, per diem, etc.).

### REQUIRED DOCUMENTS:

1. FICTP application
2. Scored competency measurement sheet (completed by applicant's supervisor)
3. Endorsed Continuing Service Agreement (CSA)
4. SF-182

Please ensure the employee and immediate supervisor sign the application form and CSA. Late or unsigned nomination package will not be evaluated.

REQUIRED DOCUMENTS CAN BE FOUND AT MCB CAMP SMEDLEY D. BUTLER WEB SITE UNDER CHRO/TRAINING ANNOUNCEMENTS: <http://www.mcipac.marines.mil/Staff-and-Sections/Principal-Staff/Civilian-Human-Resources-Office/Civilian-Human-Resources-Office-US/US-Training/>

PACKAGES MUST BE ELECTRONICALLY SUBMITTED TO: MCBButler CHRO Training  
<MCBBUTLERCHROTraining@usmc.mil>

DUE BY COB FRI 29 MARCH 2019 FOR REVIEW, RANKING, ENDORSEMENT, AND FORWARDING.

LOCAL POC: CHRO Training Email: MCBBUTLERCHROTraining@usmc.mil / 645-7689.