

UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS-PACIFIC BRIG
CAMP SMEDLEY D. BUTLER
OPC 567 BOX 59
FPO AP 96384-9001

OFFICIAL VISITATION FORM

In accordance with MCIPAC-MCBBO 1640.8C, An Officer or Staff Non-commissioned Officer (E6 or above) from the prisoner's parent command who is representing the prisoner's Commanding Officer will visit each prisoner once every 2 weeks (bi-weekly). Command visits are permitted Monday through Friday between 0800 and 1630; however, the burden is on the visiting official to make liaison with the MCIPAC Brig to ensure the prisoner's availability. Upon completion of visit, return this form to the Program's Staff or Quarterdeck Sentry. A copy will be given to the visitor.

In accordance with MCIPAC-MCBBO 1640.8C, Chaplains shall not serve as the Commanding Officer's representative to visit prisoners.

All documents being delivered to the prisoner must be taken to the brig's Prisoner Services Chief, prior to delivery. Documents include, but not limited to: Convening Authority Actions, Separation Requests, Charge Sheets, Plea Agreements, etc.

PRISONER NAME: (Last, First MI)

OFFICIAL VISITOR'S NAME: (Last, First MI)

RANK:

EDIPI:

UNIT:

UNIT PHONE NUMBER:

OFFICIAL VISITOR'S RELATIONSHIP TO PRISONER: (CO, 1stSgt, CDO, OOD)

PURPOSE OF OFFICIAL VISIT:

DESCRIPTION OF REQUEST(S) MADE BY THE PRISONER:

ACTIONS OFFICIAL VISITOR WILL TAKE:

ACTION OFFICIAL VISITOR RECOMMENDS TO THE BRIG SUPERVISOR TO TAKE ON THE REQUEST:

OFFICIAL VISITOR'S SIGNATURE:

DATE: