



Civilian Labor Affairs Office
Combined Arms Training Center, Camp Fuji
United States Marine Corps
Gotemba-City, Shizuoka-Pref., Japan



Date: 21 Nov 2023

CAMP FUJI - MLC POSITION VACANCY ANNOUNCEMENT

Announcement No. : FUJI 002-23		
PWO #: FUJI-23-PWO-026	Position title: Refrigeration & Air Condition Mechanic , MLC #2240, BWT-2, Grade-7, LPL-0	
Type: Permanent	No. of position: 1	Location: CATC Camp Fuji
Organization: Facilities Maintenance Branch, CATC Camp Fuji, MCIPAC		
Open to: Current MLC / IHA employees within commuting area of Camp Fuji, or to those willing to relocate at their own expenses.		Closing date: Open until filled, 1 st cut off date: 05 Dec 2023.
<p>Summary of Duties: The incumbent performs all the duties of Refrigeration & AC Mechanic under the supervision of the Foreman A in maintain all buildings, structures, installed & standalone equipment, cold storages, HVAC system, utility systems such as water, sewer, drainage, and steam lines.</p> <p>班長Aの監督の下、冷凍・空調整備士として、各種機械設備、冷蔵倉庫、HVACシステム、上下水道、雨水排水、蒸気ラインなどのユーティリティ・システムの整備を行う。限られたスペースでの作業、高所作業、高低差のある場所での作業もある。その他、米軍指示による業務を行う。</p> <p>Performs maintenance and repair of refrigeration, air condition equipment, and heating equipment including cooling towers, absorption chillers, ice making machines, water cooling machines, and other various types of equipment and machines.</p> <p>Performs Preventive Maintenance Inspection (PMI) and Cyclic Maintenance Inspection (CMI) on various type of equipment.</p> <p>Installs lines for vacuum, gas, compressed air, oil, water, storm water drainage, sewer, to be attached to systems such as urinals, commodes, shower, sinks, space heaters, basins, boilers, oil-water separators, backflow preventers, gauges, various types of pipes, concrete u-ditches, etc.</p> <p>クーリングタワー、吸収式冷凍機、製氷機、水冷機、その他様々なタイプの機器や機械を含む、冷凍機、空調機、暖房機のメンテナンスと修理を行う。</p> <p>各種機器の予防保守点検（PMI）や定期保守点検（CMI）を実施する。</p> <p>真空、ガス、圧縮空気、油、水、雨水排水、下水などのラインを、小便器、便器、シャワー、洗面台、スペースヒーター、洗面台、ボイラー、油水分離器、逆流防止装置、計器、各種パイプ、コンクリート製U字溝などのシステムに取り付けを行う。</p>		

Qualification / Licensing Requirements:

1. Must have a 1st or 2nd class Freon handling engineer license. 第1種又は第2種冷媒フロン類取扱技術者証を要する。
2. Ability to perform refrigerant recovery & charging procedures. 冷却回復&チャージ手順を理解の上、業務をこなせる能力がある事。
3. Ability to use hand tools & power tools. 手工具、電工具が使える事
4. At least 3 years of licensed refrigeration handling experience. 最低3年の冷凍機械、空調の取り扱い経験を要する。

person who has the following experience or license would be able to apply, 上記の経験資格を有さない場合、以下の条件の方も応募可

- 4-1. Three (3) years of experience in the maintenance, repair, or modification of internal combustion engines. (Holders of an engine drive mechanism repair experience and a motor vehicle mechanic's license are preferred.) 内燃機関の整備、修理、改造の経験3年以上優遇。(エンジン駆動メカ修理資格、自動車整備士資格保有者は尚可)
- 4-2. A person who has been licensed to handle high voltage electricity for at least 3 years. (1st class electrician license holder preferred) 高圧電気取扱免許を3年以上有する者優遇(第一種電気工事士免許所持者尚可)
5. Must have a Japanese Driver's License (Manual/Automatic) 普通運転免許(マニュアル及びオートマチック)を要する。
6. Ability to driver a 2.5t vehicle & perform operator maintenance. 2.5トンの車両の運転及びメンテナンスができる事。

Work Schedule: Monday-Friday, 5 days 40 hours a week with an hour recess.

Required documents:

1. MCIPAC/CHRO/MLC-IHA 12300/2(Rev 4/14) & Questionnaire 12300/1
2. Copies of certifications.

For non-Japanese citizen applicant, copy of Residence Card (front & back) and Passport.

Application form: MCIPAC/CHRO/MLC-IHA 12300/2(Rev 4/14) & Questionnaire 12300/1 is available at link below.

<https://www.mcipac.marines.mil/Staff-and-Sections/Principal-Staff/Civilian-Human-Resources-Office/JN/JN-Staffing/>

To download: Pull down the "JN Staffing menu," and select "Supporting Documents," and click "JN Application Form and Questionnaire".

How to apply: Submit the completed package to: FUJI_JN_STAFFING@usmc.mil Printed copies are accepted at CLAO, Bldg#140, room 122.

- Submit ONLY applicable documents listed in the announcement along with your application.
- Deadline: Application with required documents must be submitted to CLAO, no-later-than 16:30 of the announcement closing date. Incomplete applications will not be processed.
- Applications are subject to screening prior to referrals. Only individuals selected for an interview will be called. Submitted application package will not be returned. It will be appropriately disposed, after the vacancy is filled.
- For more information, call CLAO at 224-8383 / 0550-88-5844, or email: FUJI_JN_STAFFING@usmc.mil Be sure to provide your name, position, and which base you currently work at, upon inquiry.
- Important Notice e-mail subject must contain "Job Title" and "Announcement #"

Submission is limited to 2 PDF file attachments. Note: do not send the zipped files.

ENGLISH LANGUAGE PROFICIENCY LEVEL (LPL)

LPL	TOEIC	ALCPT	TOEFL (PBT) Paper Based Test	TOEFL (CBT) Computer Based Test	TOEFL (iBT) Internet Based Test	CASEC	EIKEN 英検
4 – Exceptional 特段の能力を要する	860 ~ 990	NA	600 ~	250 ~	100 ~	NA	1st
3 – Fluent	730 ~ 859	90 ~100	550 ~ 599	210 ~ 249	80 ~ 99	870 ~	Pre-1st

流ちょうな能力を要する							
2 – Average 平均的能力を要する	550 ~ 729	75 ~ 89	460 ~ 549	140 ~ 209	50 ~ 79	560 ~ 869	2nd
1 – Elementary 初歩的な能力を要する	400 ~ 549	65 ~ 74	430 ~ 459	120 ~ 139	40 ~ 49	475 ~ 559	Pre-2nd
Pre-1 – Minimal 最小限の能力を要する	350 ~ 399	40 ~ 64	NA	NA	NA	NA	3rd
0 – No language proficiency 語学能力を要さない							

Note: For current MLC/IHA employees who have been continuously employed since before 8 February 2016 and possess EPT test (English Proficiency Tests) result dated prior to 8 February 2016, the attained level will be “grandfathered” and honored as the employee’s current LPL.

