

Korean National Job Opportunities

한국인 직원 모집 안내

PLEASE POST ON BULLETIN BOARD ACCESSIBLE TO KOREAN NATIONAL (KN) EMPLOYEES

KN VACANCY ANNOUNCEMENT
CIVILIAN HUMAN RESOURCES OFFICE
MARINE CORPS INSTALLATION PACIFIC

ANNOUNCEMENT NUMBER: SA24731351MER1

POSITION TITLE & GRADE: Cook, KWB-7404-04 (3 Positions)

OPENING PERIOD: 16 January 2024 - 30 January 2024

ORGANIZATION: MCCS, Camp Mujuk, Marine Corps Installation Pacific

DUTY LOCATION: Pohang, South Korea

PAY RANGE: KWB-4: Between 15,812 Won and 22,571 Won per hour

TOUR OF DUTY: Full-Time, 40 hours per week

AREA OF CONSIDERATION: KN and third country citizen family members of US military and civilian employees of agency of United States whose duty station is in Korea, and KN external applicants who are not currently employed by USFK.

NOTE: 1. Newly hired non-appropriated fund employees of the USFK will be required to serve no less than one year in the position to which they are initially hired before they can voluntarily accept any other position unless approved by management. 2. Relocation Allowance will NOT be authorized for the selectee from outside the commuting area.

MAJOR DUTIES: Prepares and cooks a variety of menu items using the following techniques: sauteing, roasting, grilling, broiling, frying, braising, steaming, etc. Ensures that all menu items are consistently prepared and cooked to established specifications. Operates various equipment such as fryers, ovens, smokers, meat slicers, flattop, warmers, and other powered/mechanical equipment used in the preparation and service of food. Prepares cold food platters, grab & go items, and other prep in adherence to the provided recipe/direction. Maintains a clean and organized kitchen equipment and workstation. Reports to work with a clean uniform and appropriate grooming standards. Continually ensures kitchen is safe and sanitary by adhering to set safety and sanitation standards. Provide work direction to assigned lower graded food service workers, as required. May operate cash register. Performs other duties as assigned.

WORKING CONDITIONS: Work requires continuous standing and walking, and physical activities (for example, lifting and carrying supply boxes, trash cans, beverages weighting average 40-50lbs). Working areas can be uncomfortable, hot, and noisy. It is exposed to extreme temperatures of the walk-in refrigerator, extreme heat and hot water from kitchen equipment, strong cleaning solutions and continual use of hot water. There is a danger of slipping on floors which are wet from frequent mopping or where food/beverage has been dropped. Cuts from knives and shocks from electrical machines.

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QUALIFICATION REQUIREMENTS:

EXPERIENCE: One year of general experience plus one year of specialized experience.

GENERAL EXPERIENCE: Actual work experience as a trainee, helper or other work related to the trade or craft for which being considered.

SPECIALIZED EXPERIENCE: Experience at the “Junior” or “Journeyman” in the work related to the trade or craft for which being considered.

ENGLISH LANGUAGE COMPETENCY: 1. The American Language Course Placement Test (ALCPT) score of 34 and Management Panel Approval are required. 2. The passing score of former English Language Proficiency Test may be substituted for ALCPT requirement. 3. The TOEFL score of 360 (score of 70 on the computer-based test; score of 22 on the internet-based test) or TOEIC score of 250 may be substituted for ALCPT requirement. TOEFL and TOEIC scores are valid for up to two years from the examination date. When selected applicant(s) do not have a valid test score, they will be tested with the ALCPT on post, or they may voluntarily elect substitute testing of the TOEFL/TOEIC off post.

SUBSTITUTION OF EDUCATION FOR EXPERIENCE: 1. Graduation from technical high school in the field related, successful completion of formal training courses (at least 90 days duration) or possession of a craftsman license/certificate of competency issued by the ROKG may be substituted for required 1 year of general experience. 2. Graduation from technical junior college in the field or possession of an industrial engineer license/certificate of competency issued by the ROKG may be substituted for required 1 year of specialized experience.

EMPLOYMENT CONSIDERATION PREFERENCE:

1. All current USFK KN employees
2. Former USFK KN employees on the Area Reemployment Priority List (ARPL).
3. Eligible military spouse of US Armed Forces members whose duty station is in Korea (position and applicant must meet requirements for Military Spouse Preference).
4. Eligible family members of US military and US citizen employees of an agency of the United States whose duty stations are in Korea.
5. All other Korean National applicants.

HOW TO APPLY: Applicants must submit the Application for Employment (USFK FORM 130EK, MAR 2023) and supporting documents to mcipac_korea_knempl@usmc.mil. The application form is available at <https://www.mcipac.marines.mil/Staff-and-Sections/Special-Staff/Civilian-Human-Resources-Office/Korean-National-Information/Korean-National-Job-Announcements/>. The e-mail subject line must contain the announcement number for which the applicant is applying for. If you apply for multiple positions, you must submit separate application and e-mail for each vacancy. It is your responsibility to verify that information on your application form must be filled out completely and accurately. Incomplete or inaccurate applications will not be considered. Any documents written in Hangul must be translated into English. Additional supporting documents should be provided when requested, otherwise it will result in non-consideration.

EMPLOYMENT POLICY: It is the policy of USFK to employ based on qualifications and merit. No employee may request, offer, or accept gratuity in exchange for employment or promotion within USFK, nor may any employee interfere with applicants exercising their right to apply for consideration. Any employee guilty of such practice is subject to removal from USFK employment. Anyone aware of acts or omissions contrary to this policy is urged to immediately contact the servicing CHRA/HRO/CPF or HQ USFK, CPD, ATTN: FKCP-SES, Unit# 15237, APO AP 96271-5333.

ADDITIONAL INFORMATION: For more information on Korean National employment program, please contact the MCIPAC Human Resources Office at Camp Mujuk at mcipac_korea_knempl@usmc.mil.